

## Pet Process Checklist

### Enclosure 1 – Pet Process Checklist

- ☐ **Microchip (*THIS MUST BE DONE FIRST!*)**: ISO or ISO compatible chip. (HomeAgain® and AVID® microchips are acceptable). ***Include the microchip number on the subsequent rabies and health certificate and FAVN test result form.***
- ☐ **Rabies Vaccinations (INACTIVATED)**: Most recent vaccination certificate.
  - Complete history of two vaccinations...***AFTER MICROCHIPPING.***
  - Most recent vaccination given not less than 30 days and not more than 12 months.
- ☐ **Fluorescent Antibody Viral Neutralization (FAVN) Test**:
  - ***AFTER MICROCHIPPING AND 2 RABIES VACCINATIONS (INACTIVATED)***
  - ***A passing level  $\geq 0.5$  IU/ml.***
  - Sent to an approved Laboratory:
    - ☐ Kansas State University Rabies Laboratory  
1800 Denison Avenue  
Manhattan, KS 66506  
Phone: (785) 532-4483  
FAX: (785) 532-4522
    - ☐ DOD Veterinary Food Analysis and Diagnostic Laboratory  
2472 Schofield Rd., Building 2630  
Fort Sam Houston, TX 78234-6232  
Phone: (210) 295-4604  
FAX: (210) 270-2559
- ☐ **Advance Notification**: Send notification to Port of entry Animal Quarantine Service **as soon as** travel arrangements are known ***AND AFTER THE FIRST 3 STEPS.***
  - Receive Notification Approval
  - Advance Notification Form:
    - ☐ JDVC Website: ([http://www.usarj.army.mil/organization/vet/r\\_doc.htm](http://www.usarj.army.mil/organization/vet/r_doc.htm)).
    - or
    - ☐ MAFF Website:  
(<http://www.maff-aqs.go.jp/english/ryoko/newquarantine-eng/systemqa/application.htm#tebiki>)
  - Ports of Entry contact information:  
(<http://www.maff-aqs.go.jp/english/soshiki/telephonest.htm>).
- ☐ **Health Certificate**: Obtain within 10 days of arrival.
  - **Military Veterinarians may use the MDJ OP 2209 (without USDA Certification)**
  - **Civilian Veterinarians: require USDA Certification from a Federal USDA Veterinarian** ([http://www.aphis.usda.gov/vs/area\\_offices.htm](http://www.aphis.usda.gov/vs/area_offices.htm)) ; form is valid for 30 days, however, a second 10-day health certificate may be required for the airlines.
    - ☐ Both health and rabies certificates must be endorsed with raised seals.
- ☐ **Age Requirement**: Japan discourages importation of dogs and cats < 12 months old. These steps represent the earliest and quickest timeline for puppies and kittens:
  - Microchip and Vaccination at  $\geq 91$  days old.
  - Vaccination at  $\geq 121$  days old.

- FAVN test at  $\geq 151$  days old.